

**MARATHON TOWNSHIP BOARD**

**Regular Meeting Agenda**

**December 11, 2024**

**6:00 PM**

**4575 Pine Street, Columbiaville, MI 48421**

**MEMBERS ATTENDING**

**Dennis Hogan, Supervisor**

**Michelle Coultas, Clerk**

**Lori Hollis, Treasurer**

**Justin Church, Trustee**

**Bill Sickner, Trustee**

**DRAFT**

- I. ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF AGENDA**
- IV. APPROVAL OF MINUTES of regular scheduled meeting held November 20, 2024.**
- V. FINANCIAL REPORT**
- VI. PUBLIC COMMENT**
- VII. UNFINISHED BUSINESS**
- VIII. NEW BUSINESS**
  - a. clerk and deputy clerk election bonus**
  - b. Lapeer County sheriff contract**
  - c. Sandi raise**
  - d. park board member changes, 1 resignation and 1 new member**
  - e. MAMC 3<sup>rd</sup> year clerks institute**
- IX. APPROVAL TO PAY BILLS**
- X. CORRESPONDENCE**
- XI. ADJOURNMENT**

## Minutes of REGULAR MEETING

Held November 20, 2024

6:00PM

TOWNSHIP OF MARATHON

Michelle Coultas, Clerk

### CALL TO ORDER

Meeting was called to order at 6:00pm by Supervisor Hogan.

### ROLL CALL

Dennis Hogan, Supervisor  
Michelle Coultas, Clerk  
Lori Hollis, Treasurer  
Justin Church, Trustee  
Bill Sickner, Trustee

**DRAFT**

### Others in attendance:

Jane Beckwith  
Sandi Glesenkamp  
Mark and Carol Winn

**AGENDA:** Hollis made a motion, supported by Hogan, to approve the agenda as presented.  
**ALL AYES. NAYS:** None. **Motion carried.**

**MINUTES:** Coultas made a motion, supported by Hollis, to accept the minutes of the regular meeting held October 9, 2024 as presented. **ALL AYES. NAYS:** None. **Motion carried.**

**FINANCIAL REPORT:** The financial report was read and accepted into record.

**PUBLIC COMMENT:** Discussion took place about Getaway, Inc changing the name to Post Card Cabins. Hogan read an email from Tom Kohlman, Lapeer County Commissioner.

### UNFINISHED BUSINESS

**Rescind/amendment private road ordinance:** Hollis made a motion, supported by Hogan, to approve rescinding Private Road Ordinance, 2008-01 in its entirety. The rescind new ordinance # is 2024-11. Roll call vote was taken. **AYES:** Hogan, Coultas, Hollis, Church and Sickner.  
**NAYS:** None. **Motion carried.**

**Insert Private Road Ordinance into Ordinance 200:** Hollis made a motion, supported by Hogan, to approve the insertion of the Private Road Ordinance into Ordinance 200. Private Road Ordinance new # 2024-12. Roll call vote was taken. **AYES:** Coultas, Hollis, Church, Sickner and Hogan. **NAYS:** None. **Motion carried.**

**Land division ordinance:** Hollis made a motion, supported by Coultas, to adopt new Land Division Ordinance 2024-13 and repeal ordinance 98-2. Roll call vote was taken. **AYES:** Hollis, Church, Sickner, Hogan and Coultas. **NAYS:** None. **Motion carried.**

**Rescind old subdivision ordinance:** Hogan made a motion, supported by Hollis, to rescind old Subdivision Regulations from 1976. Roll call vote was taken. **AYES:** Church, Sickner, Hogan, Coultas and Hollis. **NAYS:** None. **Motion carried.**

**Accept new Subdivision Regulations:** Hogan made a motion, supported by Hollis, accepting the new subdivision regulations, it is a regulation process not an ordinance. Roll call vote was taken. **AYES:** Sickner, Hogan, Coultas, Hollis and Church. **NAYS:** None. **Motion carried.**

**Address ordinance:** Hogan made a motion, supported by Hollis, to repeal ordinance 92.3 and adopt a new Address Numbering ordinance 2024-15. Roll call vote was taken. **AYES:** Hogan, Coultas, Hollis, Church and Sickner. **NAYS:** None. **Motion carried.**

**NEW BUSINESS**

**Planning Commission recommendations for Master Plan:** Hogan made a motion, supported by Coultas, to accept the Planning Commission’s recommendation to use Rowe for the Master Plan. Roll call vote was taken. **AYES:** Coultas, Hollis, Church and Hogan. **NAYS:** Sickner. **Motion carried.**

**Fred resignation letter from the Planning Commission (PC):** Hogan made a motion, supported by Church, to approve Fred’s resignation letter from the PC. **ALL AYES. NAYS:** None. **Motion carried.**

**New Planning Commission member:** Hogan made a motion, supported by Coultas, to approve Fred’s recommendation for Sandi Glesenkamp to be the (new) member of the PC. Roll call vote was taken. **AYES:** Hollis, Church, Sickner, Hogan and Coultas. **NAYS:** None. **Motion carried.**

**New Planning Commission member from the Board:** Hogan made a motion, supported by Hollis, to approve Justin Church as the new board member on the PC. Roll call vote was taken. **AYES:** Sickner, Hogan, Coultas and Hollis. **ABSTAIN:** Church. **NAYS:** None. **Motion carried.**

**New ZBA member from the Planning Commission:** Hogan made a motion, supported by Coultas, to approve Sandi Glesenkamp to stay on the ZBA board as the PC member. Roll call vote was taken. **AYES:** Sickner, Hogan, Coultas, Hollis and Church. **NAYS:** None. **Motion carried.**

**New officials training through MTA:** Hogan made a motion, supported by Hollis, to approve Dennis, Justin, Lori and Bill to go the new officials training offered through MTA. Roll call vote was taken. **AYES:** Hogan, Coultas, Hollis, Church and Sickner. **NAYS:** None. **Motion carried.**

**APPROVAL TO PAY BILLS**

Hogan made a motion, supported by Coultas, to approve warrants 10697 – 10761 in the amount of \$168,412.16 (including direct deposits from payroll checks) from General Fund. Warrants 5021 – 5024 in the amount of \$2,596.20 from the Building Fund. **AYES:** Coultas, Hollis, Church, Sickner and Hogan. **NAYS:** None. **Motion carried.**

**ADJOURNMENT:** Meeting was adjourned at 7:00pm by Supervisor Hogan.

Submitted by \_\_\_\_\_  
Michelle Coultas, Clerk

Approved by \_\_\_\_\_  
Dennis Hogan, Supervisor

Date \_\_\_\_\_

**MARATHON TOWNSHIP  
TREASURER'S REPORT  
NOV 2024**

**GENERAL FUND CHOICE ONE**

Beginning Balance	\$ 215,280.54
Deposits	\$ 310.55
Expenses	<u>\$ 60,329.76</u>
Ending Balance	\$ 155,261.33

**GENERAL FUND SAVINGS** \$ 48,506.20

**PARKS & RECREATION ACCOUNT** \$ 14,262.15

**CAPITAL Savings** \$ 91,219.93

**TAXROLL ACCOUNT**

Beginning Balance	\$ 38,530.48
Deposits	\$ 2,606.35
Paid Out	<u>\$ 23,811.45</u>
Ending Balance	\$ 17,325.38

**TRUST AND AGENCY** \$ 281,057.72

**BUILDING FUND**

Beginning Balance	\$ 48,029.07
Deposits	\$ 5,770.00
Paid Out	<u>\$ 1,499.00</u>
Ending Balance	\$ 52,300.07

**HEMINGW Savings Account**

Savings Account	\$ 7,544.53
Checking Account	\$ 6,447.92
Total Savings & Checking	<u>\$ 13,992.45</u>

**ARPA Money Market** \$ 9,100.59 6000. election grant

**FRANKENMUTH CU** \$ 975.00

NEW  
2025

**COUNTY OF LAPEER**  
**AGREEMENT FOR LAW ENFORCEMENT SERVICES**  
**WITH MARATHON TOWNSHIP**

THIS AGREEMENT made and entered into this 14<sup>th</sup> day of November, 2024, to take effect on January 1, 2025, by and between the COUNTY OF LAPEER through its Board of Commissioners and the Lapeer County Sheriff, hereinafter referred to as "County," and the Township of Marathon, hereinafter referred to as "Township."

WITNESS TO: WHEREAS, the Township is desirous of contracting with the County, for the performance of law enforcement functions within its boundaries by the COUNTY; and

WHEREAS, the County and Marathon Township have, by appropriate resolution, been authorized to enter into this agreement pursuant to the provisions of Act 35 of the Public Acts of 1951, being M.S.A.5.4081-5.4084; and

WHEREAS, the uniform maintenance and enforcement of law and order and the safety and welfare of the citizens and residents of the contracted community are of primary importance; and

WHEREAS, the Township desires to secure the services of the County Sheriff's Department to furnish enhanced local police protection in addition to that which is already being furnished by the County Sheriff's Department on a county-wide basis;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. The County agrees to provide enhanced police protection within limits of the Township, and said protection is to consist of the enforcement of State Statutes, Township Ordinances, liquor enforcement, etc. For the purposes of performing such functions, the County shall furnish and supply the supervision, equipment (excluding vehicles), communication facilities, and other necessary supplies needed in order to perform such services. Notwithstanding anything heretofore contained, it is agreed that in all instances where special supplies, such as stationary, notices, forms, and the like, need to be executed in the name of the Township, the same shall be supplied at the Township's cost and expense.
2. The standards of performance, the discipline of officers, and other matters incidental to the performance of such service, and the control of the Deputy Sheriffs so assigned to provide such services shall remain in the County; however, the standards of performance shall not be lower than that furnished to other Townships or Villages in the County.
3. The Township shall not be required to assume any liability for the direct payment of salaries, wages, or other compensation to the County for any County personnel performing the services set forth in this document, except as herein otherwise specified. The County will protect and save harmless the Township from any or all claims, demands, suits, and other forms of liability by reason of actions taken by the contracted employee in the scope of his/her employment.
4. The law enforcement service to be provided by the County shall consist of furnishing Deputies for the number of hours contracted, shifts to be determined by the Sheriff, starting and ending times to be established by the Sheriff upon the Township's recommendation.

**2025 POLICE SERVICE CONTRACT COSTS**

				1st Shift	2nd Shift	3rd Shift
<b>Deputy</b>						
Wages	\$ 37.64 per hour	X 2080 hours		\$ 78,291.20	\$ 78,291.20	\$ 78,291.20
Overtime	\$ 56.46 per hour	X 50 hours		\$ 2,823.00	\$ 2,823.00	\$ 2,823.00
Holiday Pay	\$ 56.46 per hour	X 88 hours		\$ 4,968.48	\$ 4,968.48	\$ 4,968.48
Longevity				\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
				\$ 87,082.68	\$ 87,082.68	\$ 87,082.68
If 2nd Shift must add	\$ 0.35 per hour	X 2080 hours			\$ 728.00	
If 3rd Shift must add	\$ 0.45 per hour	X 2080 hours				\$ 936.00
Medicare		1.45%		\$ 1,262.70	\$ 1,273.25	\$ 1,276.27
Social Security		6.20%		\$ 5,399.13	\$ 5,444.26	\$ 5,457.16
Retirement		26.66%		\$ 23,216.24	\$ 23,410.33	\$ 23,465.78
Unemployment		0.00%		\$ -	\$ -	\$ -
Workers Comp.		0.00%		\$ -	\$ -	\$ -
Medical, Dental & Vision	\$ 1,368.00 X	12 months		\$ 16,416.00	\$ 16,416.00	\$ 16,416.00
Life Insurance	\$ 6.50 X	12 months		\$ 78.00	\$ 78.00	\$ 78.00
Sick & Accident	\$ 15.00 X	12 months		\$ 180.00	\$ 180.00	\$ 180.00
VEBA	\$ 30.00 X	12 months		\$ 360.00	\$ 360.00	\$ 360.00
** Cost Allocation	\$ 575.49 X	12 months		\$ 6,905.84	\$ 6,905.84	\$ 6,905.84
Uniforms & Cleaning	\$ 58.34 X	12 months		\$ 700.08	\$ 700.08	\$ 700.08
				=====	=====	=====
				\$ 141,600.67	\$ 142,578.44	\$ 142,857.81

**Personnel Costs Summary**

				1st Shift	2nd Shift	3rd Shift
<b>Deputy</b>						
Total Personnel Costs				\$ 141,600.67	\$ 142,578.44	\$ 142,857.81
County/Sheriff Contribution	35% X Full Contract			\$ 49,560.23	\$ 49,902.46	\$ 50,000.23
Balance of Contract				=====	=====	=====
				\$ 92,040.44	\$ 92,675.99	\$ 92,857.58
Per month Billingfor deputies				\$ 7,670.04	\$ 7,723.00	\$ 7,738.13
Monthly cost for vehicle				\$ 1,081.75	\$ 1,081.75	\$ 1,081.75

**2025 POLICE SERVICE CONTRACT COSTS**

				Any (1) Shift
Vehicle	( \$ 38,943.00 / 36 months	\$ 1,081.75 )		
** -Lease/Rent	\$ 1,081.75 X	12 months		\$ 12,981.00
*** -Radios & Equip. (included)	\$ - X	12 months		\$ -
**** -Insurance (included)	\$ - X	12 months		\$ -
-Repair & Maint. (included)	\$ - X	12 months		\$ -
***** -Gasoline (Billed Direct)	\$ - X	12 months		\$ -
				=====
				\$ 12,981.00

Dear Members of the Marathon Township Board,

I am writing to recommend Luann Thompson for appointment to the Marathon Township Parks and Recreation Board. I have had the privilege of getting to know Luann over the last several months and believe she would be an incredible asset to the board.

Luann brings a number of skills in fundraising and marketing, and is full of creative ideas for fundraising and other events at the park. She has a genuine interest in making a positive impact in the community.

I am confident that Luann's appointment would contribute significantly to the success of Marathon Township Park, and I strongly encourage her appointment to the Parks and Rec board.

Sincerely,

Amanda Renius

Chairperson, Marathon Township Parks and Recreation Board

**Tiffany Glesenkamp**

~~tyffany.glesenkamp@gmail.com~~

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**November 25, 2024**

**Marathon Township Board &  
Park Board  
4575 Pine St  
Columbiaville, MI 48421**

Dear Members of the Board,

I am writing to formally announce my resignation from the position of Vice Chair of the Marathon Township Park Board, effective November 25, 2024.

This decision has been made after careful consideration and is due to personal circumstances that require my full attention. It has been a privilege to serve on the board and contribute to the development and improvement of our community parks.

I am committed to ensuring a smooth transition and am willing to assist in any way possible during this period. Please let me know how I can be of help during this time.

Thank you for the opportunity to work with such a dedicated team. I wish the board continued success in all its future endeavors.

Sincerely,

**Tiffany Glesenkamp**